Attention:
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B P International
龍 堡 國 際

23/7/2008

Advances in Microfluidics and Nanofluidics

Hong Kong University of Science & Technology

05 – 07 January 2009
(Room Reservation Form)

New Reservation ☐ **Amendment** ☐
Cancellation ☐

Reservation Date : _____

Arrival Date : _____ Departure Date : _____

Participant
First Name : _____ Last Name : _____ Mr / Miss / Mrs

Accompanying Person
First Name : _____ Last Name : _____ Mr / Miss / Mrs

Room Rates : Room Only — No. of Rooms Required

04 January 2009	HK$ 880.00 nett	
05 - 06 January 2009	HK$ 935.00 nett	_____

The rates are inclusive of 10% service charge per room per night.

Arrival Flight : _____ Departure Flight : _____

Special Request : _____

Method of Payment : All charges should be settled by guest's own account upon departure.

Remarks :
i. Please be advised that the following details are required to guarantee the space blocked.
Guarantee by Credit Card — On or before 04 December 2008
Flight Schedule — On or before 22 December 2008
ii. Reservation(s) not guaranteed will be released at 18:00 hours or 2 hours after the arrival flight schedule.
iii. Reservation(s) form must be received **on or before 17 November 2008**.

Buffet Breakfast
☐ Yes ☐ No

Rate : HK$ 71.50 nett. The rate is inclusive of 10% service charge per person per day.

Guarantee Reservation(s)
Credit Card : American Express / Diners Club / Visa / MasterCard / JCB
Credit Card Number : _____
Expiry Date : _____
Signature : _____
Remark : Cancellation is made less than 48 hours prior to the guest's arrival will incur the equivalent to one night's accommodation as a cancellation charge. In case of no-show after guaranteed reservation(s), the hotel reserves the right to impose one night's accommodation as a no-show charge.

Arrival Airport Shuttle Bus Service
☐ Yes ☐ No

Rate : HK$ 110.00 nett. The rate is inclusive of 10% service charge per person per trip.
Waiting Zone : Kindly contact the "Airport Shuttle Bus" counter (A16 and B16) of the Greeting Hall where shuttle bus service is provided.

Reservation Made By : _____ Fax No. : _____
Telephone No. : _____ E-mail : _____

For Hotel Use Only
Date : _____
Reservation Confirmed : _____ Reservation No. : _____

(Rooms are available on a first-come-first-served basis.)